

Finance & Governance Support (Past Chair)

Terms of Reference

TERM OF OFFICE: Three years

SELECTION: The Chair will automatically take on this role once their three-year term as Chair has ended.

ROLES & RESPONSIBILITIES

- To support and advise the new Chair in their role
- To provide historical context to the new Chair
- To support the Finance & Governance Lead
- To contribute to the Finance & Governance Committee (*see box below*)

ANTICIPATED TIME COMMITMENT: Two to three days per year

- Attendance at Finance & Governance Committee meetings: *two teleconference meetings per year*
- Ad hoc phone calls and/or email exchange for advice and guidance with paid staff

REMUNERATION

Travel expenses (and accommodation if appropriate) to face to face meetings will be reimbursed.

To be reviewed every 12 months.